



Competitive Coach Evaluation

Once you have reached the eligibility date for evaluation, you must complete the Evaluation Registration Requisition and submit it to the Provincial Association. They in turn will provide confirmation of the date, time and evaluator contact information.

In some cases, it may be considered that there is a conflict between the coach candidate and the evaluator. In this instance, you must notify the Provincial Association of a possible conflict **prior** to evaluation.

The following documents must be submitted to the evaluator seven (7) days prior to the evaluation:

- Signed Coaches Code of Conduct (includes NCCP code of Ethics)
- Practice plan for Novice (Teach a Skill)
- Practice plan for Experienced (Refine a Skill)
- Emergency Action Plan
- Coach Self-Assessment
- Assessment – Athlete or Parent
- Assessment – Administrator or Proprietor
- Evidence of completion of Make Ethical Decisions online evaluation
- CAC coach transcript

In order to assist you with understanding what will be expected during evaluation, you will find included in this package - the evaluation form that will be used by the evaluator as well as the C5PBA Competitive Coach Matrix.

Fees for your evaluation were included in the Competitive Coach clinic.

If you wish to appeal an unsuccessful evaluation:

Appeals

A coach may appeal an unsuccessful evaluation. The procedures for appeals are:

Appeals should be submitted to the Canadian 5 Pin Bowlers' Association (C5PBA) review panel consisting of 1 member of C5PBA Steering committee, an accredited evaluator, and a coach at the context in which the evaluation occurred.

The Appeal must contain:

1. The coach candidate portfolio with the Evaluator's marking template.
2. All templates used during the observation by the evaluator and or a video tape of the coach candidate's practice session, and
3. All documentation related to the debriefing procedure and action plan.

Upon completing the review, the review panel will provide a report outlining critical factors in the certification process that can be improved or required by the coach candidate, and determine if the appeal is valid.

While it is not necessary, it is highly recommended that all coaching observations are video taped to provide a record of the coach's practice or competition event. Videotapes can also be used by the evaluator to review a coach's performance in the observation.

If the appeal is successful, the Coach will receive their certification in the specified coaching context.

The cost of an appeal is \$50.00 for the coach candidate payable to C5PBA.

If an appeal is unsuccessful, the coach will need to re-engage in the certification process, with a different evaluator and pay the designated fees (\$50.00).

C5PBA is responsible for ensuring that a different evaluator is available for the subsequent evaluation. C5PBA must pay all expenses for an evaluator even if he or she comes from a different province.

The following pages provide information on what the Evaluator will use during your on-site evaluation. They are for your information only



**Canadian 5 Pin Bowlers' Association
Evaluation Form**



National
Coaching
Certification
Program

Programme
national de
certification des
entraîneurs

Coach Info	Surname: _____	First Name: _____	CC #: _____	CC _____
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<i>Evaluation Info</i>	<i>Evaluation Location:</i> _____	<i>Evaluation date: (dd/mm/yy)</i> _____
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Mark	Evidence of Achievement	Comments
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0 = Incomplete or below Achievement 1 = Complete or Meets Standards 2 = Exceeds Standards

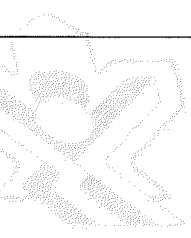
Professionalism		<ul style="list-style-type: none"> Coach is dressed in a manner appropriate for the practice 	
		<ul style="list-style-type: none"> Coach maintains a positive outlook 	
		<ul style="list-style-type: none"> Does coach make physical contact with bowler? Did contact come from the back? 	
		<ul style="list-style-type: none"> Coach uses respectful language when providing verbal feedback 	
		<ul style="list-style-type: none"> Coach provides a positive image 	
		<ul style="list-style-type: none"> Coach identifies appropriate expectations for participant behaviour 	
		<ul style="list-style-type: none"> Locations of telephones are identified (cell or land lines). 	
Provides Support to Athletes in Training	Safety	<ul style="list-style-type: none"> Coach inspects equipment and facilities to ensure that there are no safety risks 	
		<ul style="list-style-type: none"> Coach presents a complete EAP 	
		<ul style="list-style-type: none"> Coach takes steps to minimize risk to bowlers before and during practice 	
	Structure and Organization	<ul style="list-style-type: none"> Coach uses drills and activities that contribute to the skill development of the bowler 	
		<ul style="list-style-type: none"> Coach is efficient in getting bowlers organized and participating in practice 	
		<ul style="list-style-type: none"> Coach ensures that bowlers are engaged in activities at least 50% of time 	
		<ul style="list-style-type: none"> Drills, progression and games are consistent with bowling skill guidelines on LTAD 	
	Teaching Methods	<ul style="list-style-type: none"> Modifications are made for bowlers based on progress/learning of bowling skills 	
		<ul style="list-style-type: none"> Coach is positioned to ensure that all bowlers can hear instructions 	
		<ul style="list-style-type: none"> Coach is positioned to ensure all bowlers can see demonstrations 	
		<ul style="list-style-type: none"> Coach communicates key learning objectives before starting activities 	
		<ul style="list-style-type: none"> Feedback is positive, specific and is properly communicated 	
Plan a Practice	<ul style="list-style-type: none"> Coach uses drills and activities that contribute to skill development in Training to Train 		
	<ul style="list-style-type: none"> Practice has structure including goals and time segments 		
	<ul style="list-style-type: none"> Practice has warm up, main part and cool down 		
	<ul style="list-style-type: none"> A timeline for the activities is provided 		
	<ul style="list-style-type: none"> Planned activities are described through illustration, diagram, explanation and demonstration 		
	<ul style="list-style-type: none"> The practice has a clearly identified goal and is consistent with bowling and LTAD 		
	<ul style="list-style-type: none"> Planned activities contribute to the development of the bowling skills for that stage of development 		
Correct Error	<ul style="list-style-type: none"> Coach provides feedback and instruction that identifies what and how to improve 		
	<ul style="list-style-type: none"> Coach explains how and why an error relates to overall performance 		

Correct Errors		<ul style="list-style-type: none"> Any error identified for correction is consistent with approved skill development
		<ul style="list-style-type: none"> Coach identifies potential causes of skill error (cognitive, affective, motor)
		<ul style="list-style-type: none"> Coach reinforces rules that relate to skill execution when appropriate
		<ul style="list-style-type: none"> Skill or performance corrections are prescriptive
		<ul style="list-style-type: none"> Coach explains how the correction relates and contributes to improved performance
		<ul style="list-style-type: none"> Coach prescribes an appropriate activity or drill to improve performance

A "0" in any critical evidence (highlighted in bold) will result in a final grade of "Trained". Complete ratings of "2" in all evidences are required in %f outcomes, including professionalism to achieve an overall rating of excellence.

Trained		Certified		Excellence		Professionalism	Plan a Practice	Support Athletes in Training	Analyze Performance

Recommendation:	Evaluator Name:	CC#:
	Evaluator Signature:	Date:



Competency
 Matrix

Competitive Coach